

Hastings Old Town Residents Association

CONSTITUTION

This constitution was adopted on 20th October 2006.

NAME

The name of the organisation is Hastings Old Town Residents Association.

OBJECTS AND AIMS

The Objects and Aims are to :-

- Promote the best interests of all residents living in Hastings Old Town;
- Engage with all agencies whether local, County or national, to secure the best interests of local residents;
- Promote the concept of the Common Good to achieve the highest standards of Services for local residents.
- Act as an advocate for the residents of Hastings Old Town.

MEMBERSHIP

- Any person resident in Hastings Old Town over 19 years of age shall be allowed to become a member in return for the payment of an Annual Subscription.
- The amount of Annual Subscription shall be set by the Annual General meeting.
- Every member shall have one vote.
- The Management Committee may unanimously and for good reason terminate the membership of any individual, provided that the individual concerned or their appointed representative shall have the right to be heard by the Management Committee before a final decision is made.

ADMINISTRATION

- The work of the Association shall be managed by a Committee and Officers who are elected annually. The Officers and Management Committee shall consist of the President, Chairman, Honorary Secretary, Honorary Treasurer and six other members.
- The Management Committee shall have the power to co-opt up to two additional members at its discretion during the year.
- Any member will be allowed to sit as an observer at any meeting of the Committee.
- The Management Committee shall normally meet monthly.
- All meetings of the Management Committee must be recorded. Minutes of Meetings and Financial Records and Accounts should be available to any members on request.
- A quorum for meetings of the Management Committee is four.

POWERS OF THE MANAGEMENT COMMITTEE

In furtherance of the Objects and Aims of the Association the Management Committee may exercise the following powers:-

- 1) the power to raise funds;
- 2) the power to buy equipment;
- 3) the power to work with other organisations;
- 4) the power to do all such lawful things as are necessary to achieve the Objects and Aims.

FINANCE

- The Financial Year shall end on 31st March.
- Banking Accounts may be operated in the name of the Association and cheques should be signed by any two of the Chairman, Honorary Secretary, the Honorary Treasurer.
- The Annual Subscription shall be fixed at the Annual General Meeting. In addition donations may be received.

ACCOUNTS

- The Annual Accounts should be validated by a member who is not part of the Committee.
- The Annual Accounts together with all supporting documents shall be presented to the membership at the Annual General meeting as part of the Hon. Treasurer's Financial Report.

ANNUAL GENERAL MEETINGS AND SPECIAL GENERAL MEETINGS

- 1) At least 21 days notice must be served before any General Meeting of the Association.
- 2) All members are entitled to attend and vote
- 3) At the Annual General Meeting the normal business would be :-

>Attendance and Apologies

>Minutes of the previous AGM and any Matters Arising

>Financial Report and Accounts - for approval

>Chairman's Report - for acceptance

>Election of Officers and Management Committee and Examiner of Accounts

>Any Other Business

- 4) A quorum of 25 or 10% of the membership is necessary to take any decision.
- 5) All meetings shall be conducted in a democratic and just manner.
- 6) At least 21 days notice must be given of any Special or Annual Meeting.

- 7) The notice must clearly state the business to be discussed.
- 8) A Special Meeting may be called by the Management Committee at any time.
Alternatively 25 members or more can request a Special meeting in writing.

ALTERATION TO THE CONSTITUTION

Following the Adoption of this Constitution it may be altered by at least two-thirds of members present and voting at a Special Meeting.

DISSOLUTION

- The Association may be wound up by a Special Meeting after 21 days notice has been given.
- At least two-thirds of those present and voting must support the Resolution to Dissolve.
- In the event of Association being wound up any assets should be disposed of by :-
 - offering to another local Residents Association
 - offering to Hastings Voluntary Action
